



Cassia County Board of Commissioners

REGULAR MEETING NOTICE & AGENDA

Monday, December 22, 2025

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

Posted on: 12/19/2025 4:53 PM

To Join the Meeting Virtually, Click Below:

<https://us06web.zoom.us/j/85090678118?pwd=BOPhPRY6uDIqfVnP44IMzxbtQ79UGb.1>

**Attention virtual participants: be prepared, upon request, to identify yourself and the reason for your attendance. Please note that items for discussion not on the agenda cannot be immediately entertained and must go through proper procedures for the Board's consideration.*

9:00 AM

- 1) Call to order
- 2) Pledge of Allegiance and prayer
- 3) Roll call

NEW BUSINESS ACTION ITEMS

- 4) Calendar, meetings, committee reports and correspondence
- 5) Approval of payables
- 6) Approval of minutes
- 7) Approval of Clerk's Office recommendations for junior college Certificate of Residency Applications
- 8) Review and approval of Alcohol license requests (including but not limited to) for:
 - a. Unit 54 - transfer of ownership - Beer off premises, Retail wine
- 9) Personnel Matters: Including but not limited to Change of Status requests
- 10) Executive Sessions as needed pursuant to Idaho Code § 74-206 (1) (a) or (b) – to discuss personnel matters, (c) – to acquire an interest in real property not owned by a public agency, (d) – to consider records exempt from public disclosure, (f) – to communicate with legal counsel regarding pending/imminently-likely litigation, or (i) – to communicate with risk manager/insurer regarding pending/imminently-likely claim
- 11) Review and approve Resolution No. 2025-026 for destruction of Assessor's Office permanent records
- 12) Make determination on Juvenile Detention options
- 13) Review and approve Master Challenge Cost Share Agreement with Idaho Dept. of Parks & Recreation
- 14) Review and approve Ordinance No. 2025-12-01 rezoning Neil Harper property as Residential Agricultural zone
- 15) Review and approve Summary of Ordinance No. 2025-12-01 for publication regarding rezoning decision

TIME SPECIFIC ACTION ITEMS

- 16) 9:20 AM Executive Session pursuant to Idaho Code §74-206 (1) (b) – to discuss personnel matters
- 17) 9:30 AM Review and approve invoice from Bogue Diesel Repair for Snow Cat repairs
- 18) 9:35 AM Review and approve FY2022 through FY2025 Pomerelle & Howell Canyon grooming expenditures
- 19) 9:45 AM Department Head Reports including budgetary updates
- 20) 10:50 AM Sign final plat for Simkins Meadow Subdivision
- 21) 11:00 AM Construction project status report and items for discussion - Gary Jones Construction
- 22) 11:15 AM Mini-Cassia Commerce Authority monthly report - Inouye
- 23) 11:30 AM Decision on City of Albion Impact Zone proposal
- 24) 11:45 AM Decision on City of Burley Impact Zone proposal

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Times are approximate and are subject to change without notice

Any in need of special accommodations to facilitate attendance or participation in this noticed meeting, please contact The County Commissioner's Office at least two (2) business days prior to the date of this meeting.

Cassia County Courthouse • 1459 Overland Ave • Room 210 • Burley ID 83318 • Phone 208.878.7302

25) 12:00 PM Reports of USFS and BLM

26) 1:30 PM Public Meeting for Dot Foods, Inc.'s application for IC §63-602NN business exemption

UNFINISHED BUSINESS ACTION ITEMS

27) County building matters

- a. Determination of architectural engineering, construction management, and other related matters in advancing the building process.

28) Adjourn

Next regular meeting of the BoCC Monday, December 29, 2025